

## REEMPLOYMENT SERVICES PERFORMANCE REPORT

State: **OHIO**

Date: **September 30, 2004**

### STATE SPECIFIC PERFORMANCE REPORT

#### Overview of Activities

A number of changes in program delivery were implemented in PY 2003. Ohio continued its transition to taking UI claims by telephone and internet instead of through local offices. Ohio Department of Job & Family Service (ODJFS) workforce development and employment service staff were placed into One Stops and delivery of the UC Reemployment services began transition into the One Stop centers as well.

ODJFS customer service representatives were trained and assigned to One Stops in every county to assure the continuation of program services. There are now more than 100 ODJFS staff involved in the execution of the program and coordination through One Stops. We have generated a significant increase in partner participation in the program. Veterans representatives, WIA coordinators, One Stop directors, JOBS workers, success coaches and local labor market experts are involved in orientations at different times.

The UC Reemployment Steering Committee continues to meet on a monthly basis to oversee the program. We held a statewide summit in December 2003 that resulted in new initiatives including new forms, policy and procedures, and faster selection of pool claimants to increase the level of effectiveness of the program.

One immediate success from the summit is the increase in orientations offered. Several areas, specifically, Hamilton County, Cuyahoga County, and Franklin County are completing as many as four orientations in a month. With the broadening of the participant pool lists and an increase in orientations offered, the program generated an increase of over 30% in claimant participation. Hours worked by staff within the program has increased significantly.

## **Milestones & Positive Outcomes Achieved**

1. In December 2003 a statewide summit convened to address Reemployment Services. A timeline was produced for changes to be enacted within the program. Changes include new forms, reworked forms, case management and policy enhancements. Many of these forms are now completed and will be released in October 2004.

2. We continue to promote the increase in One Stop partner participation in reemployment services. Three examples of successes include:

In Mahoning County the ODJFS staff are working in conjunction with the One Stop director, staff and resource room to provide time for a basic computer skills assessment that assists in job search and service needs at the end of each orientation session.

In Delaware County, a partner from the Delaware Area Career Center provides its coordinator of Adult Workforce/Human Resource Development to assist in the orientations. He provides knowledge of the economic climate and what it takes to succeed. We have received excellent response from both participants and state staff.

An excerpt from a recent communication describes the success of Lucas County in the One Stop system: "Since our transition to the Lucas County One Stop our Re-employment program has been constantly changing. We have moved from one person facilitating the orientation to having four CSR's conducting orientation sessions. In addition, we are having four sessions most months instead of two. Furthermore, our accommodation at the Lucas County One Stop is twice as large as our former location, so we are able to schedule twice as many participants. We are currently scheduling 60 to 65 participants per session. We have also scheduled speakers to participate in the orientations. Starting with the September orientation, we will have speakers from WIA, JFS, and two institutions of higher learning. This has been a very busy summer for our Re-employment program and we anticipate a busier fall."

3. District Coordinators continue to monitor orientations, provide direct communication between all involved in the program with the State Coordinator, provide feedback on orientation evaluations, and are working on the completion of UC Reemployment Plans for all One Stops. Quarterly meetings between the State Coordinator, the District Coordinators, and the Local Operations Assistant District Coordinators provide a forum for the sharing of information, discussions of program policies and procedures, and the sharing of best practices around the state.

4. Participant levels have increased by over 30% due to a broadening of the criteria for claimant selection. Also, with the use of our new activity time tracking system (CATTS) we have been able to closely monitor the use of staff and more accurately record their efforts in program delivery.

## **Accomplishments/Performance Indicators**

For PY 2003 9,211 claimants completed orientation sessions. This is a 34% increase over the 6,862 claimants who completed orientation sessions in PY 2002.

Due to a change in customer satisfaction survey distribution we have increased our participation rate to 98%. We are now distributing the surveys at the orientation sessions. This allows for immediate response and cuts down on confusion as to which program the claimant is evaluating. Over 76% of participants say the program is extremely or very valuable, and 97% state that staff was courteous, friendly, and helpful.

**Success Story-** In October 2003 in Ashtabula County, Sheryl Lynn Noce sat down with the state reemployment facilitator after an orientation and reviewed a job referral. After following up on the job referral that matched her skills, she was hired by the Ashtabula Board of Education within 30 days. This is only one example of the many claimants that are being serviced by this program and the helpful staff involved in it.

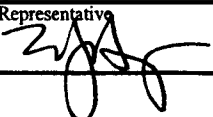
## **Changes Implemented or in Development in PY 2004**

In PY 2004, on August 17, 2004 ODJFS implemented its new UI benefit delivery system. With this new system we will be able to more effectively track claimants and staff that are involved in the UC Reemployment program. Training on the system will be provided for all staff involved in the Reemployment Program. The system will allow us to more effectively select and schedule claimants. With the system roll-out we will implement new forms and policies to assist in steering our program toward a more focused "case work" approach. Both staff and claimants will experience a more customized program within their geographic area and in regards to their specific area of need.

We continue to track the entered employment rates of individuals who have participated in the UC Reemployment program against those who did not. This information will be used to make comparisons to individuals who have active registration for labor exchange services and UC claimants. Monitoring and comparisons will also be made in regards to the exhaustion rate of UC claimants who have and have not participated in the UC Reemployment Program. Due to the early required submission date of this report and the lag in collecting wage record data, the entered employment will not be available until mid November. We will supplement this report with that data when it becomes available.

Also, in PY 2004 we will be working with Veteran's Services and all other areas of ODJFS that offer services similar to the UC Reemployment Program. We foresee creating a more uniform approach within the orientations to keep from duplicating services, and to provide a more enhanced approach in assisting the claimants return to work in a shorter period of time.

# APPLICATION FOR FEDERAL ASSISTANCE

|  |              |  |                              |
|--|--------------|--|------------------------------|
| 1 TYPE OF SUBMISSION   |              | 2 DATE SUBMITTED   | Applicant Identifier         |
| Applicant<br><input type="checkbox"/> Construction<br><input checked="" type="checkbox"/> Non Construction   |              | September 30, 2004   |                              |
| Preapplication<br><input type="checkbox"/> Construction<br><input type="checkbox"/> Non Construction   |              | 3 DATE RECEIVED BY STATE   | State Application Identifier |
|  |              | 4 DATE RECEIVED BY FEDERAL AGENCY  | Federal Identifier           |
| 5 APPLICANT INFORMATION  |              |  |                              |
| Legal Name:<br>Ohio Department of Job & Family Services<br>Organizational DUNS:<br>80-937-6072   |              | Organizational Unit: Department<br>Office of Unemployment Compensation<br>Division   |                              |
| Address (give city, county, state and zipcode):<br>145 South Front Street<br>Franklin County<br>Columbus, OH 43215-4116  |              | Name and telephone number of the person to be contacted on matters involving this application (give area code)<br>Patrick J. Power<br>(614) 995-7066   |                              |
| 6 EMPLOYER IDENTIFICATION NUMBER (EIN):  |              | 7 TYPE OF APPLICANT (enter appropriate letter in box)  |                              |
| 3 1 - 6 4 0 2 0 4 7  |              | A State      H Independent School District <input checked="" type="checkbox"/> A<br>B County      I State Controlled Institution of Higher Learning<br>C Municipal      J Private University<br>D Township      K Indian Tribe<br>E Interstate      L Individual<br>F Intermunicipal      M Profit Organization<br>G Special District      N Other (Specify) _____ |                              |
| 8 TYPE OF APPLICATION:   |              |  |                              |
| <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision<br>If revision, enter appropriate letter(s) in boxes: <input type="checkbox"/> <input type="checkbox"/><br>A Increase Award      B Decrease Award      C Increase Duration<br>D Decrease Duration      Other (specify) _____ |              |  |                              |
| 9 NAME OF FEDERAL AGENCY:  |              |  |                              |
| Department of Labor  |              |  |                              |
| 10 CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER   |              | 11 DESCRIPTIVE TITLE OF APPLICANT'S PROJECT:   |                              |
| 1 7 - 7 2 5<br><br>TITLE:  |              | PY 2004<br>Re-employment Services Grant  |                              |
| 12 AREAS AFFECTED BY PROJECT (cities, counties, states, etc)   |              |  |                              |
| Statewide  |              |  |                              |
| 13 PROPOSED PROJECT:   |              | 14 CONGRESSIONAL DISTRICTS OF:   |                              |
| START DATE   | ENDING DATE  | a Applicant  | b Project                    |
| 07/01/2004   | 06/30/2005   | OH - 12  | Statewide (1 - 21)           |
| 15 ESTIMATED FUNDING   |              | 16 IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?  |                              |
| a Federal  | \$ 1,031,240 | a YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON..   |                              |
| b Applicant  | \$           | DATE:  |                              |
| c State  | \$           | b NO <input type="checkbox"/> PROGRAM IS NOT COVERED BY EO 12372   |                              |
| d Local  | \$           | <input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW  |                              |
| e Other  | \$           | 17 IS THE APPLICATION DELINQUENT ON ANY FEDERAL DEBT?  |                              |
| f Program Income   | \$           | <input type="checkbox"/> YES If "YES", attach an explanation <input type="checkbox"/> NO   |                              |
| g TOTAL  | \$ 1,031,240 |  |                              |
| 18 TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.   |              |  |                              |
| a Type Name of Authorized Representative   |              | b Title  | c Telephone number           |
| Thomas J. Hayes  |              | Director   | (614) 466-6283               |
| d Signature of Authorized Representative   |              | e Date Signed  |                              |
|   |              | 9/28/04  |                              |

**BUDGET INFORMATION - Non-Construction Programs**

| SECTION A - BUDGET SUMMARY             |   |                             |                 |                       |                 |                 |
|--|---|-----------------------------|-----------------|-----------------------|-----------------|-----------------|
| Grant Program Function or Activity (a) | Catalog of Federal Domestic Assistance Number (b) | Estimated Unobligated Funds |                 | New or Revised Budget |                 |                 |
|  |   | Federal (c)                 | Non-Federal (d) | Federal (e)           | Non-Federal (f) | Total (g)       |
| 1. Re-employment Ser.                  | 17-725  | \$ 1,031,240.00             | \$              | \$                    | \$              | \$ 1,031,240.00 |
| 2.                                     |   |                             |                 |                       |                 | 0.00            |
| 3.                                     |   |                             |                 |                       |                 | 0.00            |
| 4.                                     |   |                             |                 |                       |                 | 0.00            |
| 5. Totals                              |   | \$ 1,031,240.00             | \$ 0.00         | \$ 0.00               | \$              | \$ 1,031,240.00 |
| SECTION B - BUDGET CATEGORIES          |   |                             |                 |                       |                 |                 |
| 6. Object Class Categories             | GRANT PROGRAM, FUNCTION OR ACTIVITY               |                             |                 |                       | Total (5)       |                 |
|  | (1)   | (2)                         | (3)             | (4)                   |                 |                 |
| a. Personnel                           | \$ 721,868.00                                     | \$                          | \$              | \$                    | \$ 721,868.00   |                 |
| b. Fringe Benefits                     |   |                             |                 |                       | 0.00            |                 |
| c. Travel                              |   |                             |                 |                       | 0.00            |                 |
| d. Equipment                           |   |                             |                 |                       | 0.00            |                 |
| e. Supplies                            | 51,562.00   |                             |                 |                       | 51,562.00       |                 |
| f. Contractual                         |   |                             |                 |                       | 0.00            |                 |
| g. Construction                        |   |                             |                 |                       | 0.00            |                 |
| h. Other                               |   |                             |                 |                       | 0.00            |                 |
| i. Total Direct Charges (sum of 6a-6h) | 773,430.00  | 0.00                        | 0.00            | 0.00                  | 773,430.00      |                 |
| j. Indirect Charges                    | 257,810.00  |                             |                 |                       | 257,810.00      |                 |
| k. TOTALS (sum of 6i and 6j)           | \$ 1,031,240.00                                   | \$ 0.00                     | \$ 0.00         | \$ 0.00               | \$ 1,031,240.00 |                 |
| 7. Program Income                      |   | \$                          | \$              | \$                    | \$ 0.00         |                 |

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| SECTION C - NON-FEDERAL RESOURCES   |                                |                                |                   |             |             |
|---|--------------------------------|--------------------------------|-------------------|-------------|-------------|
| (a) Grant Program   | (b) Applicant                  | (c) State                      | (d) Other Sources | (e) TOTALS  |             |
| 8.  | \$                             | \$                             | \$                | \$          | 0.00        |
| 9.  |                                |                                |                   |             | 0.00        |
| 10.   |                                |                                |                   |             | 0.00        |
| 11.   |                                |                                |                   |             | 0.00        |
| 12. TOTAL (sum of lines 8-11)   | \$                             | 0.00 \$                        | 0.00 \$           | 0.00 \$     | 0.00        |
| SECTION D - FORECASTED CASH NEEDS   |                                |                                |                   |             |             |
|   | Total for 1st Year             | FUTURE FUNDING PERIODS (Years) |                   |             | 4th Quarter |
|   |                                | 1st Quarter                    | 2nd Quarter       | 3rd Quarter |             |
| 13. Federal   | \$ 1,031,240.00 \$             | 1,031,240.00 \$                |                   | \$          | \$          |
| 14. Non-Federal   | 0.00                           |                                |                   |             |             |
| 15. TOTAL (sum of lines 13 and 14)  | \$ 1,031,240.00 \$             | 1,031,240.00 \$                | 0.00 \$           | 0.00 \$     | 0.00        |
| SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT |                                |                                |                   |             |             |
| (a) Grant Program   | FUTURE FUNDING PERIODS (Years) |                                |                   |             | (e) Fourth  |
|   | (b) First                      | (c) Second                     | (d) Third         |             |             |
| 16.   | \$                             | \$                             | \$                | \$          |             |
| 17.   |                                |                                |                   |             |             |
| 18.   |                                |                                |                   |             |             |
| 19.   |                                |                                |                   |             |             |
| 20. TOTAL (sum of lines 16-19)  | \$                             | 0.00 \$                        | 0.00 \$           | 0.00 \$     | 0.00        |
| SECTION F - OTHER BUDGET INFORMATION  |                                |                                |                   |             |             |
| 21. Direct Charges:   |                                | 22. Indirect Charges:          |                   |             |             |
| 23. Remarks:  |                                |                                |                   |             |             |

**ASSURANCES - NON-CONSTRUCTION PROGRAMS**

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.


**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

|  |  |                                      |  |
|--|--|--------------------------------------|--|
| SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL<br> |  | TITLE<br><i>Director</i>             |  |
| APPLICANT ORGANIZATION<br>Department of Job & Family Services  |  | DATE SUBMITTED<br>September 30, 2004 |  |